

Robert Browning, Snowfields and Tower Bridge Primary Schools

We learn and succeed together



27th November 2020



@PrimaryRobert @SNSPrimary @tbprimary Find us at: www.bridgesfederation.org.uk

Term Dates for 2020–2021

Autumn Term

Thursday 3rd September 2020 – Friday 23rd October 2020

Monday 26th October – Friday 30th

October 2020 – Half Term

Monday 2nd November – Friday 18th

December 2020

Spring Term

Tuesday 5th January 2021 – Friday 12th February 2021

Monday 15th February – Friday 19th

February 2021– Half Term

Monday 22nd February – Friday 26th March 2021

Summer Term

Tuesday 20th April – Friday 28th May 2021

Monday 31st May – Friday 4th June

2021– Half Term

Monday 7th June – Friday 23rd July 2021

INSET DAYS - SCHOOL CLOSED

Tuesday 1st September

Wednesday 2nd September

Monday 4th January

Monday 19th April

Making Contact with School

During this time of COVID-19, we would like to clarify with parents and carers how best to contact your child's class teacher should you ever need to do so.

If your child is at school and you wish to speak to their class teacher, please do so by contacting the school office via email or telephone. Alternatively, you can speak to a member of the leadership team at the gate either in the morning or at home time.

If your child is self isolating, you can contact the class teacher through Google Classroom. You can also email the office and the message will be passed on.

Thank you for your cooperation.

eBooks and eAudiobooks

eBooks and eAudiobooks are free to borrow, renew and reserve, with no overdue fines to worry about. If you are a member of Southwark Libraries you have two services to choose from, BorrowBox and RB Digital.

If you're not already a member you can join now and start borrowing eBooks and eAudiobooks immediately at the link below:

<https://www.southwark.gov.uk/libraries/elibrary/ebooks-and-eaudiobooks>

Harris Academy Peckham Admission Consultation

The Governing Body at Harris Academy Peckham are consulting on admission arrangement for students applying for places for the academic year beginning in September 2022. The consultation period begins on Thursday 26th November to Thursday 21st January 2021.

The full draft admissions arrangements for 2022/23 can be found at:

<https://www.harrispeckham.org.uk/>

If you have any comments on the admission arrangements please write by 21st January to Koyeli Solanki Clerk to the Governing Body, at: enquiries@harrispeckham.org.uk.

Tell a Good Tale



Devonte Y1 - for playing with a child in year 2, who was all alone

Jaydenae Y2 - for being kind to the year one pupils in the playground

Amila Y5 - for making sure that all her friends are involved at lunchtime and making sure there is a positive atmosphere in the games they're playing

Fatima Y6 - for making sure that everyone has something to do in the playground and that they are always involved

Reading Raffle Winners!

Winners receive a book of their choice to add to their library



Ehan YR
Amza Y1
Thiago Y2
Ryan Y5
Julia Y6

SHOUT OUTS

Eliana YR - a shout out for being a kind friend

Anas Y1 - for trying so hard to complete all his work independently.

Samuel Y2 - for working very hard in maths and improving his reading

Jamal Y5 - for showing confidence this week

Amira Y6 - for making a real effort with her behaviour and attitude towards her work and making excellent progress

Attendance and Punctuality

Weekly totals	Absences	Lates	Total Attendance
Year 1—Red Class	1	0	99.46%
Year 2—Orange Class	7	2	94.63%
Year 3—Yellow Class	3	0	98.80%
Year 4 - Green Class	3	2	98.93%
Year 5—Blue Class	7	4	97.67%
Year 6—Purple Class	0	8	100%

Overall whole school attendance for week beginning 16/11/20: 98.08%



1st Place Attendance: Purple Class

1st Place Punctuality: Butterfly Class and Yellow Class

We received a certificate this week for showing kindness!



Action for Happiness

Share with a friend something helpful you learned recently



We received a certificate this week for sharing ideas, skills and knowledge!



Reading Raffle Winners!

Winners receive a book of their choice to add to their library.

Axel YN
Noor YR
Sofia Y1
Nia Y2
Raila Y3
Ava Y4
Dominika Y5

SHOUT OUTS

Alia YN - for showing us how much she enjoys learning
Oliver T YR - for his fantastic improvement in maths.
Nohami Y1 - for fantastic independent learning, especially in maths.
Josh Y2 - for his excellent English work, spotting nouns and adjectives in a story!
Romeo Y3 - for amazing effort in writing this week
Karmye Y4 - for persevering in his English work this week
Temidayo Y5 - for playing with everyone
Angelina Y5 - for always being so inclusive
Danny Y6 - for his amazing poem

Mathletics

The November Numeracy Challenge

We are excited to announce that Snowsfields is among the top 100 schools in the 'Hall of Fame' for Mathletics November Numeracy Challenge.

Our champion mathletes are:

Ilthreh Y1
Prince Y2
Bethany Y3
Yousuf Y4
Angelina Y5
Adam Y6

Attendance and Punctuality

Weekly totals	Absences	Lates	Points
Year 1—Red Class	8	2	775
Year 2—Orange Class	8	4	750
Year 3—Yellow Class	5	3	675
Year 4 - Green Class	6	0	1200
Year 5—Blue Class	4	0	1150
Year 6—Purple Class	0	0	1450



Overall whole school attendance for week beginning 16/11/20: 96.3%

1st Place Attendance: Purple Class

1st Place Punctuality: Green Class, Blue Class and Purple Class

Tell a Good Tale



Grace YN - for being observed asking other children if they want to play and always asked with kindness
Kyle Y1 - for helping his classmate during a phonics session to find a word.
Melat Y2 - for helping a friend who had hurt themselves in the playground.
Jacob Y3 - for encouraging his friends with their learning
Anita Y4 - for cheering someone up in the playground
Dominika Y5 - for always being a good friend
Christianna Y6 - for supporting her friends during learning time



Our letter of the week is: E
Engaging everyone everyday!

We received a certificate this week for engaging everyone everyday!



Tell a Good Tale



Asher YR - worked hard at the end of the day to make sure that all his friends had the right bags, hats and coats, ready for home time, even though nobody asked him to!

Khalil Y1 - for being kind and helping our new classmate to settle in

Chinonso Y2 - for always using kind words

Wassim Y3 - for helping another child to tie his shoelaces

Zakir Y4 - for including all his friends in his games

Enzo Y5 - for always looking after the adults in class

Ruya Y6 - for helping another child when he hurt himself

Reading Raffle Winners!

Winners receive a book of their choice to add to their library.



Daivansh Y1 **Maliyah Y2**
Xingrui Y3 **Amina Y4**
Rakin Y5 **Tino Y6**

SHOUT OUTS

Yugan YR - for spotting shapes all over his classroom environment!

Peggy YR - for working hard at her independent writing

Ella Y1 - for really improving her independence in her writing

Isaac Y2 - for offering to help other children with their learning

Gibril Y3 - for working independently this week

Ishmael Y4 - for being independent

Xingya Y5 - for being kind to new pupils

Tino and Ruby Y6 - for having a mature attitude to friendships

Independent Home Learning

The following children received a certificate for their independent learning!

Mathletics

Gold – Tilly Y6, Khaled Y5

Silver – Rachel, Amna, Ruya, Malak Y6, Enzo, Charlie Y5
Salwa, Wassim, Xingrui Y3
Amirah, Moussa, Chinonso Y2

Bronze – Kajus, Nadir Ruby, Tino, Moaad, Olivia R, Blue, Myrell, Sophia, Sirius, Deacon, Olivia S, Bella Y6
Ephraim, Hassanatou, Zain, Collins India, Sumaya, Enzo, Armani, Leah, Saida, Jayden, Connor, Maisie, Demi, Amari, Emily, Xingya, Elijah, Charlie, Rakin, Samsor, Abubakai, Mawata, Neymar Y5
Nathaniel, Lola, Annalisa, Titus, Simra, Jason Salma, Iman, Hassane, Sabrine, Courtney, Mohammed Y4
Youcef, Rabia, Kiyrah, Joel, Y3
Isaac, Amirah, Mia, Shakirah Amarion, Maliyah, Oscar, Kaya, Musawir, Youcef, Arthur, Khaira Y2
Esmae, Maria, Olive, Muhammed, Frankie, William Y1, Asher YR

Reading Eggspress

Bronze – Isaac Y2, Ava Y4, Annalisa Y4, Ephraim Y5, Amna Y6, Kajus Y6

Silver – Annalisa Y4, Amna Y6

Gold – Annalisa Y4

Reading Eggs

Gold – Jason Y4, William Y1, Emily Y5, Ksenija YN, Amari Y5

Silver – Ksenija YN, Daivansh Y1

Attendance and Punctuality

Weekly totals	Absences	Lates	Points
Year 1—Red Class	3 ½	8	600
Year 2—Orange Class	2 ½	2	975
Year 3—Yellow Class	1 ½	3	900
Year 4 - Green Class	3	3	1050
Year 5—Blue Class	0	2	875
Year 6—Purple Class	3 ½	4	900

Overall whole school attendance for week beginning 9/11/20 : 98.4%

1st Place Attendance: Blue Class

1st Place Punctuality: Orange Class and Blue Class





Snowsfields

Caterpillar class are Baking Marvels!



For our topic this half term, Food and Celebrations, we decided to look at the story Little Red Hen and wanted to begin comparing with another familiar story, Farmer Duck. We also noticed that Little Red Hen is a very good baker and after she paid us visit in the classroom, she asked us to help her bake loaves of bread. We listened and we worked together in teams to mix, stir, knead and bake two delicious looking loaves which we got to take home as part of our weekly home activities. We learnt where the flour comes from and how it starts off as wheat and ends up as flour. We are learning lots this half term and having lots of fun and food too!





On Wednesday we watched the online assembly from the NSPCC. We learnt that we need to speak out to a trusted adult when we are worried or scared. We talked about who, where and what makes us feel safe.



On Wednesday 25th November, we wore green for NSPCC. We really enjoyed wearing green because we could wear anything that was green to support children. It was really fun and Lisa took a photo of us in our green clothes! I wore a green bobble and a green top.



'We learnt the number to call for child line and the grown ups we can talk to who can keep us safe'

We found the NSPCC assembly video really useful and especially enjoyed the part with Ant and Dec. We know who we can talk to about our worries and what to do if ourselves or someone else is being treated badly. The picture shows us shouting 'abuse is not ok!' along with the video.



In Butterfly Class we have been learning about 'Pantosaurus' and the importance of respecting our own and each others' privacy.



We have been doing brilliant learning all about Pantosaurus and his very important Pants rules for NSPCC this week. We have watched and listened to his catchy song and practised our 'No!' together with our Makaton sign in case we are ever asked to do something that makes us feel uncomfortable or scared. We are learning to remember who we can trust and who we can speak to if someone upsets us or asks us to keep secrets we do not want to keep. This week we also had fun decorating our own pants and will be using them to decorate our Cocoon room shared with Butterfly class to help remind us all of Pantosaurus' very important message. We are definitely all learning how to speak out to stay safe.



We learnt about different types of abuse that is not okay so we can recognise the signs if something is not right. We should keep an eye out for other children who may need help and if someone ever asks us to do something we don't feel comfortable doing, we can just say NO.



On Wednesday we learned about how important it is to speak out when something makes us feel sad or upset. We talked about people we can chat to when we're feeling blue and who can help us to feel better! We loved learning the actions for remembering the Childline phone number!



This week we learned about the NSPCC children's charity. We watched a video and learnt about 'the sack of worries'. The sack of worries is a sack that you put your worries into. We learnt to SPEAK OUT and STAY SAFE. NSPCC's mascot named Buddy helped us learn how to stay safe and to call childline if we need help or if we are stuck or worried.



We watched an assembly with Ant and Dec. We learned to speak out to stay safe. You should always tell a grown-up if something is making you feel sad or worried.



Today we raised money to help protect children that are having a bad time. We also talked about things that make us feel safe and what we can do if we are worried about things.



On Wednesday, we learnt about all the amazing work that the NSPCC does for children all over the UK. We talked about what things are not ok, and what to do when we feel worried or upset about something. We discussed which trusted adults are both in school and outside of school we could talk to when we are worried about something. We loved talking about our happy places, and explaining why they make us happy. We then talked about our emotions and feelings, and when and what makes us feel certain feelings and emotions. After, we made our own feeling monsters to show how we were feeling at that moment, and explained why.



Butterfly class has been supported the NSPCC by wearing green. We learnt the pants rules with Pantausarus and now we know how to stay safe and who to talk to if we have any worries.

Thank you Pantausarus!

In Y2 Orange class, we enjoyed watching the online assembly and doing the actions to help us remember the number for Childline - 0800 1111! We each made a list of trusted adults at school and at home and we acted out how we could start a conversation with an adult to tell them that we felt worried or scared about something.



In Reception we have been learning the PANTS rules and about keeping our private parts private. We have watched the Pantosaurus song and have talked about good and bad touching and which adults we trust so that we can tell them straight away if something happens.



I learned that I have the right to speak to a trusted adult, be safe and get help if I need it. I also thought about the people in my life who are my trusted adults and why it is important to talk about the things that worry me.



Today we learned all about the NSPCC and who they help. We learned about who to speak to if we were worried about something and drew pictures of adults we trusted in school and out. We loved meeting Buddy, the NSPCC mascot and even made our own finger puppets of him.

Drop off and pick up reminders

Due to the rise in COVID cases across London we are now asking all parents to wear a face covering when you drop off and collect your child from school. Only 1 parent is allowed to drop off/collect their child/ren. Please make sure you are social distancing from other families. Once you have dropped off or collected your child please move away from the school gates.

Self-isolating

If you are self-isolating for any of the reason below you **MUST NOT** meet up with anyone. This includes other pupils from school.

Covid-19 related pupil absence

What do I do if.....	What ACTION is needed?	When can I RETURN to school?
My child is ill with symptoms not linked to Covid-19: Sore throat, runny nose, headache, tummy ache, chicken pox, tonsillitis, sickness, diarrhoea	Follow the usual School Absence Policy	When the child is feeling better or 48 hours if the illness is sickness/ diarrhoea
My child has possible Covid-related symptoms: HIGH TEMPERATURE – this means feeling hot to the touch on the chest or back A NEW CONTINUOUS COUGH – this means coughing for more than an hour, or having 3 or more episodes in 24 hours A LOSS OR CHANGE TO SENSE OF SMELL OR TASTE – this means being unable to taste or smell as usual	DO NOT COME TO SCHOOL DO NOT BRING SIBLINGS TO SCHOOL Self-isolate the whole household for 14 days Contact school to inform us Call 111 for a clinical assessment and follow their advice Get a test for your child showing symptoms INFORM SCHOOL IMMEDIATELY ABOUT THE RESULT	...the test result is negative
My child tests positive for Covid-19	DO NOT COME TO SCHOOL INFORM SCHOOL IMMEDIATELY ABOUT THE RESULT – call the school AND email mowens@snowsfields.southwark.sch.uk Agree a date for earliest possible return – minimum of 10 days Bubble isolates and school provides remote learning	When they feel better (but must remain at home for 10 days) They can return after 10 days even if the cough and loss of taste/smell remains. This can last for weeks
My child tests negative for Covid-19	INFORM SCHOOL IMMEDIATELY ABOUT THE RESULT Discuss when your child can come back to school	...same day/next day
Someone in my house is ill with possible Covid-19 symptoms	DO NOT COME TO SCHOOL Contact school to inform us Self-isolate the whole household for 14 days OR until the test comes back negative Household member with symptoms to get tested INFORM SCHOOL IMMEDIATELY ABOUT THE RESULT	...the test result is negative
Someone in my house tests positive for Covid-19	DO NOT COME TO SCHOOL INFORM SCHOOL IMMEDIATELY ABOUT THE RESULT Agree a date for earliest possible return – minimum of 14 days	...the child has completed 14 days of isolation and hasn't developed symptoms of Covid-19
NHS Test & Trace has identified my child as being in close contact of someone with symptoms confirmed as Covid-19	DO NOT COME TO SCHOOL Contact school to inform us Agree a date for earliest possible return – minimum of 14 days	...the child has completed 14 days of isolation
We/my child has travelled and needs to self-isolate as a period of quarantine <u>YOU MUST LET THE SCHOOL KNOW IF YOUR CHILD HAS TRAVELLED!</u>	Do not take unauthorised leave in term-time Consider quarantine requirements and FCO advice when booking travel Return from a destination when quarantine is needed Agree an earliest possible date for return – minimum of 14 days Self-isolate the whole household	...the quarantine period of 14 days has been completed
We have received medical advice that my child must resume shielding	DO NOT COME TO SCHOOL Contact school to inform us Shield until you are informed that restrictions are lifting and shielding is paused again Send in communication stating that child must shield.	...evidence shown that restrictions have been lifted and your child can return
My child's bubble is closed due to a Covid-19 outbreak at school	DO NOT COME TO SCHOOL Your child will need to isolate for 14 days	...school inform you that the bubble will be reopened
When will specific home learning NOT be provided for my child?		
- If a household is self-isolating due to a positive test result - If a child is showing signs of COVID and is waiting for a test - If a child is quarantining	If your child is at home for any of these reasons you can find resources on Google Classrooms for Key Stage 2 and on Google Class Sites for Early Years and Key Stage 1 to help support their learning: Homework project sheet, Topic Web, Knowledge Organiser Your child also has access to the online learning platforms: Mathletics, Reading Eggs, Readwriter and Purple Mash	
When will home learning be provided for my child?		
- If a class bubble is shut due to a confirmed case - If a local lock down is announced	Children will need to log in daily to their Google Classroom or Google Site to access the learning set by the teachers. Daily video introducing the learning (also posted on Twitter) Daily learning added (English, Maths, Other) including tasks on Mathletics, Reading Eggs, Readwriter and Purple Mash. Feedback will be given	

Family Learning Packs

Our Home Learning Packs provide the resources and information for you and your family to take part in six fun and exciting activities to do at home together. Our weekly virtual session via Zoom will provide support with the activities and give you the opportunity to share your creations with us.

To collect your pack please email:
ccadmin@pilgrimsway.southwark.sch.uk



Your pack will contain everything you need and instructions for these fun activities:



Week one:
Autumn
Matching
Object

Week two:
Celebrating
Diwali; Making
Candle Holders

Week three:
Paper Light
Catcher



Week Four:
Bottle Bowling

Week Five: Mixing
Colours

Week six: Balloon
Games

FREE!



Dear Parent/Carer,

We would like to take this opportunity to introduce the Evelina London School Nursing Service.

During these unsettling times, as a parent/carer of a child(ren) at school, you may be worried about their health and wellbeing, and be unsure about how to get the help you need.

School nurses are here to help. We work in teams across Southwark and Lambeth and you can contact us for confidential advice and support on a wide range of issues.

Please let us know if your child has medical, physical and/or emotional health needs that they need support with.

We can discuss your child's needs and see children:

- face-to-face in school
- face-to-face in a health centre
- Text, telephone
- virtually
- home visit

For parents/carers of children 5-19 years old
at school in Southwark or Lambeth

For advice and support please contact the School nursing service:

Text: If you need advice or support about your child, you can confidentially text a school nurse on 07520 631 130. Texts will only be seen Monday to Friday, 9am-5pm (excluding bank holidays).

You can find out more at [w: www.evelinalondon.nhs.uk/parentline](http://www.evelinalondon.nhs.uk/parentline)

**If you are a
parent or carer**

**You can text a
school nurse on
07520 631 130**

Telephone: You can call the School nursing central hub: **tel: 020 3049 4777**, Monday to Friday, 9am-5pm (excluding bank holidays).

In an emergency, call 999 or go to your local Emergency Department (A&E)

Your information

We might tell someone if we are concerned about your child's safety, or the safety of someone else, but we would try to speak to you first. Your information is stored on secure electronic records and can be seen by other healthcare staff who follow the same confidentiality rules.

We aim to reply to you within 1 working day, and you should get an immediate message back to confirm we have received your text.

If you need help before you hear back from us, contact your GP, nearest walk-in centre or dial 111.



Guy's and St Thomas'
NHS Foundation Trust

The School nursing service can assist with:

Support with managing medical needs in schools

Bedwetting

Sleep

Emotional health and wellbeing

Weight management

Immunisation advice
www.nhs.uk/conditions/vaccinations/

Healthy lifestyle

Keeping safe

Puberty and relationships

Let Santa know why you belong on the #NiceRecyclersList

Santa has been in touch with Veolia and Southwark Council to find out which children living in Southwark have been recycling correctly this year, so he can put their names on the #NiceRecyclersList.

We want to celebrate all of the children who have been recycling regularly and make sure that Santa knows just how sustainable Southwark children have been throughout the year. We are asking children to write a letter to Santa to tell him about their recycling deeds for the year, and how they've positively contributed to the environment or even how they'll help to protect the future of our planet. All letters will be shared with Santa, but the most inspiring one will also feature in the local newspaper.

To enter the competition, grown-ups are asked to tweet a picture of their child's letter to @VeoliaUK and @lb_southwark, with #NiceRecyclersList. The competition will run from 26 November to 4 December and Veolia will work with Santa to choose the most creative letter to be published in the local newspaper!

**Southwark Special Educational Needs and Disability
Children and Adult Services - Autism Support Team**

Invite you to attend the virtual parents conference:

Let's Talk About Autism 2020

2nd December 2020



**10:00-11:00 Dr Jesse Campbell Senior Clinical Psychologist and Phillipa White
Trainee Clinical Psychologist; South London and Maudsley NHS Foundation Trust**

**"Discussing the diagnosis with your child and helping them to develop
a positive identity as a neurodiverse individual"**

Dr Jesse Campbell completed his doctoral training in Clinical Psychology at the University of East London in 2009, he completed further training in Paediatric Neuropsychology at UCL in 2016. He has spent his whole career working with neurodiverse children and young people, including those with brain injury, autism, ADHD and learning disability, assessing and treating the range of cognitive, emotional and behavioural problems experienced by these groups of children.



Pippa White is currently in her third year of doctoral training in Clinical Psychology at King's College London. She has a long-standing interest in neurodiversity. She completed her Master's degree in 'Intellectual and Developmental Disabilities' at the Tizard Centre. For four years, she worked on the Improving Autism Mental Health (IAMHealth) research project at King's. She has also been involved in supporting with the assessment and diagnosis of young people with autism and providing therapy to improve their mental wellbeing.



11:15 - 12:15 Chafia Bouziani

"My beautiful kids"

Chafia is a Southwark resident and a proud mum of 2 children, Sarah 6yo girl and Adam 4yo boy. They were diagnosed with autism when they were 2 years old. Chafia will talk us through her journey and the strategies she uses to support her children at home and in community.

LUNCH BREAK



12:45—13:45 Nick Barratt, MSc, BCBA

Director of the Barratt Behaviour Change Consultancy Ltd, and chairs the Applied Behaviour Analysis Forum, a London-based professionals' group he co-founded in 2008.

"Understanding and Preventing Challenging Behaviour"

Nick is a Board Certified Behaviour Analyst with 20 years of experience using behavioural science to teach people the skills they need to get the life they want. He specialises in setting-wide and individually-focused Positive Behavioural Support, provides clinical supervision to other practitioners, and uses behavioural principles to enable people and organisation to achieve their goals.

In 2014, Nick co-authored a book called Feeling Cross and Sorting it Out, which focuses on the interactional nature of challenging behaviour.



14:00—15:00 Melissa Bautisa & Marie O'Connor
Occupational Therapists Evelina London Community Children's Services;
Guys and St Thomas NHS Foundation Trust

"Making food and mealtimes safe, engaging and fun"

Melissa Bautista is an Occupational Therapist (OT) who graduated from San Jose State University in the United States. Melissa has worked in London as an OT with children and families with ASD in private practice, specialist ASD schools, and the NHS since 2005. She has proudly worked for the Evelina London Children's Community Occupational Therapy Team since 2015.



Marie O'Connor is an Occupational Therapist from Ireland. She has worked with Children and families in Australia and the UK in specialist schools and community clinics. Marie joined the Evelina London Children's Community Occupational Therapy Team in 2017.

Melissa and Marie have both completed postgraduate work in Sensory Integration from Ulster University and are trained in the Sequential Oral Sensory (SOS) Approach to Feeding. They have a special interest in feeding challenges for children with ASD.



15:15—16:15 Dr Patrick Fernandez
Neurodevelopmental Paediatrician – Community Paediatrics
Evelina London Community Children's Services; Guys and St Thomas
NHS Foundation Trust

"Normal sleep biology and common sleep problems in Autism"

Dr Fernandez completed a master's degree in developmental paediatrics. Dr Fernandez carries out diagnostic assessment for autism; multi professional joint assessments in neuro-motor and other neurodevelopmental disorders; Sleep clinic; Special schools clinic.

Please be advised that due to the limited number of places available virtually for this event, we apply a first come - first served policy. Only registered participants can attend.

To book a place, please provide :

- **your email**
- **your name**
- **your child's name and date of birth**

Email: blagoje.vucinic@southwark.gov.uk